



# Network Administration Team Leader

We are looking to appoint a Team Leader to supervise and support our busy Network Admin team in delivering an excellent level of operational service to our customers.

The role, reporting to the Network Administration Supervisor, will suit someone with experience in leadership in a customer focused environment, who is comfortable with customer communication and confident in handling utility related customer queries with a first time resolution approach.

Responsibilities will include providing first class support and regular communication to the Network Administration Team, ensuring that all department processes, procedures and standards are met and administered through Portsmouth Water's corporate systems in accordance with documented specifications to the very highest level.

The successful candidate will be self-motivated with the ability to carry out their duties at all times in line with our Company Values of Excellence, Integrity and Respect. They will have a positive energy and be passionate for delivering excellent Customer Service to both external and internal customers encouraging best practise and collaborative working behaviours at all times. In addition, the successful candidate will have a recognised supervisory qualification or be able to give a commitment to obtain such a qualification.

For an informal discussion please contact Mary Horsted on 07717 311116.

**Salary £25,041 to £27,996**

**Based in Havant**

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**Applicants should send a CV outlining current salary with 2 referees.**

**Apply to: Ian Limb, Head of HR, PO Box 8, Havant, Hants PO9 1LG**

**E-mail: [jobs@portsmouthwater.co.uk](mailto:jobs@portsmouthwater.co.uk)**

**Website: [www.portsmouthwater.co.uk](http://www.portsmouthwater.co.uk)**



We are happy to consider flexible working arrangements. This can include alternative days / hours of work or work location. Please specify any request in your application.

**Closing date: 29 JANUARY 2021**