



# Network Administration Advisor

We are looking to appoint a full time Network Administration Advisor to join our busy Network team in delivering an excellent operational service to our customers.

The role, reporting to the Network Admin Team Leader, will suit someone with case management experience in a customer-focused environment, who is comfortable communicating with customers and confident in handling their queries with a first-time resolution approach. The role will involve dealing with and understanding external and internal operational contacts, processing Work Orders through our works management system and case management.

The successful candidate will be assertive, confident and have a passion for delivering excellent customer service to both internal and external customers. They will have a positive energy and the ability to carry out their duties at all times in line with our Company Values of Excellence, Integrity and Respect, sustaining our wider team's collaborative relationship.

For an informal discussion, please contact Mary Horsted on 07717 311116.

**Salary: £17,103 at £22,143**

**Based in Havant**

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**Applicants should send a CV outlining current salary with 2 referees.**

**Apply to: Ian Limb, Head of HR, PO Box 8, Havant, Hants PO9 1LG**

**E-mail: [jobs@portsmouthwater.co.uk](mailto:jobs@portsmouthwater.co.uk)**

**Website: [www.portsmouthwater.co.uk](http://www.portsmouthwater.co.uk)**



We are happy to consider flexible working arrangements. This can include alternative days / hours of work or work location. Please specify any request in your application.

**Closing date: 17 SEPTEMBER 2021**