

# YOUR PULL OUT APPLICATION FOR A WATER SUPPLY

Please complete the relevant sections of this form that apply to you and attach plans giving the following information:

**LOCATION PLAN** to a scale of not less than 1/2500.

**SITE PLAN** to a scale of not less than 1/500.

Use **BLOCK CAPITALS** or write clearly where we ask for written information.

Please show the route of your **water supply pipe** and **points of entry** into the property on your site plan. This will help us give you an accurate quotation for your work. Failure to provide full information may result in a delay processing your application.

**PLEASE READ THE INFORMATION PACK BEFORE COMPLETING SECTIONS 1-7 AND ALL THE NECESSARY FORMS.**

**All Statements of Cost, Receipts, etc., will be issued in the name of the applicant in Section 1.**

## SECTION 1 APPLICATION DETAILS

APPLICANTS NAME: *(Company name where appropriate)*

ADDRESS FOR INVOICE AND TERMS OF CONSENT TO BE SENT TO: *(Include Postcode)*

TELEPHONE NUMBER:

FAX NUMBER:

MOBILE NUMBER:

E-MAIL ADDRESS:

## SECTION 2 SITE DETAILS

SITE NAME/CONTACT:

TELEPHONE NUMBER:

MOBILE NUMBER:

SITE LOCATION/ADDRESS/PLOT NUMBERS: *(Include Postcode)*

CURRENT SITE USE: *(we need to know how many and what type of buildings were on site, if any)*

## SECTION 3 NOTIFICATION DETAILS AND TYPE OF SUPPLY REQUIRED

WHAT IS THE SUPPLY FOR? DOMESTIC  HEALTH CARE PURPOSES  INDUSTRIAL  TEMPORARY  BUILDING  AGRICULTURAL  CONVERSION  OTHER\*

SIZE OF SUPPLY OR MAXIMUM FLOW REQUIRED IF NO TABLE OF LOADING UNITS PROVIDED *(Please note: same service only per application)* mm OR l/sec

HOW MANY SUPPLIES REQUIRED IN TOTAL? *(include services already on site)* NUMBER

IS IT A NEW PREMISES SUPPLY? YES  NO

IS THE NEW SUPPLY TO REPLACE AN EXISTING LEAD SUPPLY? YES  NO

IS THIS APPLICATION FOR A SEPARATION OF A COMMON SUPPLY? YES  NO

IS THIS APPLICATION TO PROVIDE A DUAL PURPOSE DOMESTIC AND SPRINKLER SYSTEM SUPPLY? YES  NO

CONSTRUCTION OF NEW DWELLINGS YES  NO

CONSTRUCTION OF NEW PERMANENT CARAVAN SITE YES  NO

CONSTRUCTION OF NEW RELEVANT RESIDENTIAL/CHARITABLE BUILDING *(if 'yes' please supply certificate)* YES  NO

APPROVED ALTERATION TO LISTED BUILDING YES  NO

ARE YOU GOING TO USE AN APPROVED PLUMBER UNDER THE WATER SAFE SCHEME, IF SO, COMPLETE SECTION 6 YES  NO

\*IF NONE OF THE ABOVE, PLEASE DESCRIBE IN DETAIL IN ORDER THAT VAT MAY BE CHARGED AT THE CORRECT RATE

Where no table of loading units is provided but a flow rate or meter is requested (as described in Section 3), BSEN 806 Part 3 Appendix B shall be used to convert the flow rate to loading units to calculate the Relevant Multiplier.

Where a table of loading units is provided but a meter and connection size of higher capacity is requested, BSEN 806 Part 3 Appendix B shall be used to convert the maximum continuous flow of the requested meter size to loading units to calculate the Relevant Multiplier. Alternatively the connection shall be provided with no additional capacity and shall be sized based on the table of loading units provided.

**SECTION 4** TABLE OF LOADING UNITS (please fill in 'Number of' in column 3 before signing the application)

CODE	WATER FITTING (NOTE 1)	TOTAL NUMBER FITTED	TYPICAL LOADING UNITS	TOTAL LOAD
01	WC FLUSHING CISTERN		x 2 =	
02	WASH BASIN IN A HOUSE		x 1.5 =	
03	WASH BASIN ELSEWHERE		x 3 =	
04	BATH (TAP NOMINAL SIZE ¾"/20mm) (NOTE 2)		x 10 =	
05	BATH (TAP NOMINAL SIZE LARGER THAN ¾"/20mm) (NOTE 2)		x 22 =	
06	SHOWER		x 3 =	
07	SINK (TAP NOMINAL SIZE ½"/15mm)		x 3 =	
08	SINK (TAP NOMINAL SIZE LARGER THAN ½"/15mm)		x 5 =	
09	SPRAY TAP		x 0.5 =	
10	BIDET		x 1.5 =	
11	DOMESTIC APPLIANCES (SUBJECT TO A MINIMUM OF 6 LOADING UNITS PER HOUSE) (NOTE 3 & 4)		x 3 =	
12	COMMUNAL OR COMMERCIAL APPLIANCE (NOTE 3)		x 10 =	
13	ANY OTHER WATER FITTING OR OUTLET (INCLUDING A TAP BUT EXCLUDING A URINAL OR WATER SOFTENER)		x 3 =	
			<b>TOTAL LOADING UNITS</b>	
			÷ 24 = DRM* OF	
		<b>NUMBER OF SERVICES</b>	<b>DRM PER SERVICE</b>	

**Notes to be read with the Table**

- Reference to any fitting includes reference to any plumbing, outlet, dedicated space or planning or other provision for that fitting.
- 'Bath' includes a whirlpool bath and a Jacuzzi.
- 'Domestic Appliance' means an appliance (including a dishwasher, a washing machine and waste disposal unit) in a house and 'communal or commercial appliance' means an appliance (including a dishwasher, a washing machine and waste disposal unit) elsewhere than in a house (including in communal facilities).
- In any calculation under note 1 above, a minimum of six loading units shall be included in respect of each house. For domestic appliances (whether or not the house has any such appliances) except, in the case of any house where neither a washing machine nor a dishwasher can be provided (and there is no plumbing, outlet, dedicated space or planning or other provision for either appliance).
- 1 DRM unit equates to a single infrastructure charge applicable for that financial year.

**SECTION 5** NOTIFICATION REQUIREMENTS (TABLE 5)

**Please read explanation note before completing**

In most cases, before work starts on any proposed installation, the installer, the owner or occupier must obtain the Water Suppliers consent by prior notification. This applies to water system installations or alterations listed below. Consent will not be withheld unreasonably, and may be granted subject to conditions, which must be followed. Please tick the box that applies to your new connection application and return to the New Services Department at our head office in Havant, with;

- The name & address of the person giving the notice.
- A description of the proposed work or material change of use.
- Particulars of the location of the premises to which the proposal relates, and the use of those premises.
- Except in the case of a fitting falling within paragraph 4 (a), (c), (h) or 5 listed below please also provide;
- A plan of those parts of the premise to which the proposal relates.
- A diagram showing the pipe work and fitting to be installed.
- Where the work is to be carried out by an approved contractor, the name and address of the contractor.

1.	THE ERECTION OF A BUILDING OR OTHER STRUCTURE, NOT BEING A POND OR SWIMMING POOL.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
2.	THE EXTENSION OR ALTERATION OF A WATER SYSTEM ON ANY PREMISES OTHER THAN A HOUSE.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
3.	A MATERIAL CHANGE OF USE OF ANY PREMISE.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
4.	THE INSTALLATION OF;		
A)	A BATH WITH A CAPACITY GREATER THAN 230 LITRES;	YES <input type="checkbox"/>	NO <input type="checkbox"/>
B)	A BIDET WITH AN ASCENDING SPRAY OR FLEXIBLE HOSE;	YES <input type="checkbox"/>	NO <input type="checkbox"/>
C)	A SINGLE SHOWER UNIT WITH A MULTI-HEAD ARRANGEMENT;	YES <input type="checkbox"/>	NO <input type="checkbox"/>
D)	A PUMP OR BOOSTER DRAWING WATER MORE THAN 12 LITRES PER MINUTE CONNECTED DIRECTLY OR INDIRECTLY TO A SUPPLY PIPE;	YES <input type="checkbox"/>	NO <input type="checkbox"/>
E)	A REVERSE OSMOSIS UNIT;	YES <input type="checkbox"/>	NO <input type="checkbox"/>
F)	A WATER TREATMENT UNIT WHICH PRODUCES A WASTE WATER DISCHARGE OR WHICH REQUIRES THE USE OF WATER FOR REGENERATION OR CLEANING;	YES <input type="checkbox"/>	NO <input type="checkbox"/>
G)	A REDUCED PRESSURE ZONE VALVE ASSEMBLY (RPZ) OR OTHER MECHANICAL DEVICE FOR PROTECTION AGAINST A FLUID WHICH IS IN FLUID CATEGORY 4 OR 5;	YES <input type="checkbox"/>	NO <input type="checkbox"/>
H)	A GARDEN WATERING SYSTEM UNLESS DESIGNED TO BE OPERATED BY HAND; OR	YES <input type="checkbox"/>	NO <input type="checkbox"/>
I)	ANY PIPES LAID OUTSIDE A BUILDING LESS THAN 750MM DEEP OR MORE 1350MM DEEP;	YES <input type="checkbox"/>	NO <input type="checkbox"/>
5.	THE CONSTRUCTION OF A POND OR SWIMMING POOL WITH A CAPACITY GREATER THAN 10,000 LITRES WHICH IS DESIGNED TO BE FILLED BY AUTOMATIC MEANS AND IS TO BE SUPPLIED WITH WATER SUPPLIED BY PORTSMOUTH WATER LIMITED.	YES <input type="checkbox"/>	NO <input type="checkbox"/>

## SECTION 6 WATER SAFE SCHEME APPROVED PLUMBER

If your plumber or contractor is a member of the Water Safe Scheme, please provide the membership number below. If a member of an alternative approved scheme, please provide evidence of membership.

Please ensure that your approved contractor issues the customer with a copy of 'Certificate of Work Completed' and passes the blue copy to Portsmouth Water for file. Failure to do so will result in an inspection regardless and may result in the Water Safe status being removed.

APPROVED CONTRACTORS NAME & ADDRESS:

TELEPHONE NUMBER:

MEMBERSHIP NUMBER:

CONTACT TELEPHONE NUMBER OFFICE:

MOBILE TELEPHONE NUMBER:

## SECTION 7 WATER FOR BUILDING PURPOSES

You are required to complete **A** and/or **B** below if using an existing unmeasured supply.

**A) TOTAL CONTRACT PRICE OF INDUSTRIAL & OTHER BUILDING WORKS, COUNCIL HOUSES, HOUSING ASSOCIATION AND ALTERATIONS TO PREMISES £**

**B) TOTAL SELLING PRICE OF ALL PRIVATE HOUSES, BUNGALOWS £**

**C) TYPE OF CONSTRUCTION: TRADITIONAL/PREFABRICATED**

**WILL YOU WANT TO KEEP THIS SUPPLY AS A PERMANENT CONNECTION AFTER YOU FINISH WORK ON SITE, IF SO WHAT PLOT WILL IT SUPPLY? PLOT NO.:**

Please note: If no plot number provided, the building water supply shall be removed on completion of building works.

## SECTION 8 TERMS THAT SHALL FORM OUR CONDITIONS OF CONSENT FOR YOUR APPLICATION

I/We apply for the provision of water service pipes to serve the premises/site scheduled as above.

I/We understand, agree and confirm that:

- a) All plumbing work and installations will comply with the Water Supply (Water Fittings) Regulations 1999, the provisions of the Water Industry Act 1991, and any other enactment or regulations, terms and conditions made pursuant of them including the Company's term and conditions for domestic and non-domestic at the time of being in force when such a supply has been agreed.
- b) If your application relates to the replacement of an existing lead supply the application fee will only be payable if our initial site survey indicates your supply pipe is not lead. No advance payment for the application form is required. Please submit your application for a lead replacement by downloading our application form and returning it to [developer.services@portsmouthwater.co.uk](mailto:developer.services@portsmouthwater.co.uk).
- c) Portsmouth Water Ltd must be informed of any proposed modifications to the plumbing installations after the supply has been connected.
- d) Payment for building water will be in accordance with the Company's Scheme of Charges in force at the time.
- e) I/We undertake to notify the Company on completion of the building the name of the Occupant, Date of occupation and postal address of each property concerned and understand that I/We will be responsible for all water charges due until these conditions are met.
- f) That for the purposes of the Water Industry Act 1991 (being 'the Act') and the Data Protection Act 1998, the information provided in this form and any supporting documents, may be held on a computer and processed by Portsmouth Water Ltd for all purposes connected with the Company's statutory water undertakings.
- g) That the water supplied by the Company will only be used for the purpose applied for and agreed by the Company.
- h) Commercial premises supplied by meter shall provide adequate storage for 24 hours consumption.
- i) That in the event that I/We choose to excavate and backfill any trenches for the installation of any pipe, I/We will indemnify the Company against all claims and charges whatsoever arising from this work.
- j) For a building water supply an approved standpipe must be erected.
- k) Only one connection per site will be allowed for building purposes. The building connection if allocated to a specific plot can not be transferred to another plot without further application being made.
- l) More than one water service laid in the same trench must be clearly labelled as to which property it serves. Failure to do so may result in a delay in the service being laid, for which Portsmouth Water accept no responsibility.
- m) The Company will not accept responsibility for delay where the private supply pipe crosses private land. The applicant is responsible for obtaining the necessary rights to lay the supply pipe.
- n) If the new connection being applied for is for a non-household supply, we may provide the details of the applicant to the water retailer appointed when adding the supply to the Central Market System.

SIGNATURE:

NAME: (BLOCK CAPITALS)

NAME OF COMPANY: (BLOCK CAPITALS)

DATE:

Once completed please send to the address overleaf. If you require further information please contact our New Services Department on the direct telephone number overleaf.

Have you remembered to enclose:

- the relevant forms
- a site plan showing points of entry
- a location plan of the site
- a mechanical drawing of the plumbing layout

**OFFICE USE ONLY**

Authorisation for New Water Connections 32mm and greater.

<b>DATE TO DISTRIBUTION MANAGER:</b>		
<b>COPY OF MAINS LAYOUT PROVIDED:</b>	<b>YES</b> <input type="checkbox"/>	<b>NO</b> <input type="checkbox"/>
<b>SIZE OF SERVICE PREFERRED:</b>	mm	
<b>SIZE OF WATER MAIN AVAILABLE:</b>	mm	
<b>TOTAL NUMBER OF LOADING UNITS:</b>	÷ 24 = DEMAND RELATED MULTIPLIER OF:	
<b>PREFERRED SERVICE GREATER THAN DRM:</b>	<b>YES</b> <input type="checkbox"/>	<b>NO</b> <input type="checkbox"/>
<b>CUSTOMER CONFIRMED PREFERRED SIZE REQUIRED:</b>	<b>YES</b> <input type="checkbox"/>	<b>NO</b> <input type="checkbox"/>
<b>PREFERRED SERVICE SIZE APPROVED BY DISTRIBUTION MANAGER:</b>	<b>YES</b> <input type="checkbox"/>	<b>NO</b> <input type="checkbox"/>
<b>SIZE OF SERVICE APPROVED:</b>	mm	
<b>SIGNED DISTRIBUTION MANAGER:</b>		
<b>DATE:</b>		



**New Water Services  
Portsmouth Water Limited**

PO Box 8  
West Street  
Havant  
Hampshire PO9 1LG

Telephone: 023 9249 9888  
New Services Department Direct Line: 023 9244 9088  
E-mail: [head.office@portsmouthwater.co.uk](mailto:head.office@portsmouthwater.co.uk)

[www.portsmouthwater.co.uk](http://www.portsmouthwater.co.uk)