



Capital Investment Assistant Project Manager x 2

Portsmouth Water is one of the leading water companies in England and Wales, consistently being ranked first in the industry for customer service over the past 3 years and at the same time delivering the lowest customer bills, showing our commitment to continually improvement in both technology and performance to meet the needs of our customers.

The Company is in the midst of implementing a number of projects related to our non-infrastructure assets, as part of our AMP7 capital programme. These projects are aimed at maintaining and improving our treatment works assets to ensure continuous high standard water is supplied to our customers. This work will involve the refurbishing, replacing and improving our civil assets on existing clean water treatment works and distribution network implementing new technologies, and developing solutions / designs with key stakeholders & partners.

Working within our Investment department non-infrastructure team, you will be responsible for assisting the Project Managers to ensure the delivery of project scopes, on time and to budget.

You need to be an excellent communicator with a track record of building trusted relationships with internal and external stakeholders, companies, contractors and suppliers. Along with a pro-active approach to Health & Safety and customer service, we will need you to work at all times in line with our values of excellence, respect and integrity. We expect you to have reasonable understanding of project management, in-particular APMP methodology. Previous experience in working within UK Water industry is preferred, either within a Water Company, consultant &/or contractor on design and build projects. We will consider 'Project Engineers' who are looking to take the next step in their career or a person who is motivated to progress to Project Manager. You also need to demonstrate an ability to use your initiative to resolve issues and drive projects to a conclusion.

Key Responsibilities

- Deliver minor projects as the Project Manager with minimum support from senior project manager support.
This involves:
 - Project scope(s) definition with key stakeholders
 - Ensuring the projects are delivered on time & budget
 - Management of key stakeholder relationships both internally & externally
 - Creation of the scopes, contracts, reports & position papers, in particular civil elements
- Assist Project Manager(s) in the delivery of projects on time & budget and the 'Day to Day' project management co-ordination tasks to reduce the work load on PM's
- Assist with Civil design specification & client review of civil & general designs to PWL standards
- Assist with Civil condition assessment of civil structures, buildings & distribution networks, in particular service reservoirs
- Supervision of Site Civil Works to PWL & CESWI Standards

£31,395 to £47,925 (Grade 6 – 9)

Depending on experience and qualifications

If applying externally please include your CV and salary expectations.

Apply to: Ian Limb, Head of HR, PO Box 8, Havant, Hants PO9 1LG

E-mail: jobs@portsmouthwater.co.uk

Website: www.portsmouthwater.co.uk



We are happy to consider flexible working arrangements. This can include alternative days / hours of work or work location. Please specify any request in your application.

Closing date: 10 DECEMBER 2021



- Street works notification and supervision
- Quality Assurance / Acceptance of civil works to PWL & CESWI Standards
- Project management & delivery of minor projects
- General Site supervision
- Health & Safety and environment assessments & audit

Key Attributes

- Civil Engineering or Construction Management back-ground
- Ability to manage multiple work streams, departments and managers.
- Excellent at working within a team environment
- Ability to live and work with ambiguity and change

The role requires the following qualifications:

- Educated to Degree level or equivalent
- A relevant or working towards a professional qualification (e.g. MICE C-Eng) or APMP
- Full driving licence – you will need to undertake our driver assessment
- EUSR Water Hygiene (Blue Card)

In return you can expect benefits such as:

- Car allowance
- Competitive Company pension
- Support for professional and academic development
- 24-28 days annual leave

For an informal discussion please contact Andy Arnold, Infra & Non-Infra Asset Delivery Manager on 07730 718738.

Interviews will be held week beginning 13th December 2021.