



Havant Thicket Reservoir Programme Planner

Portsmouth Water has embarked on a £123m project to build a reservoir at Havant Thicket. This environmentally led project will safeguard future water supplies and provide a place of natural beauty for the community to enjoy. The reservoir will provide wetland habitats, paths for walking, cycling, running and horse-riding, and a visitors' centre providing a café and educational resources for schools. The project will be mainly delivered through a main reservoir contract and two pipeline contracts, with some additional related contracts.

We are looking for enthusiastic Programme Planner to support project governance, effective risk management and to maintain the project programme. The successful candidate will need to work at all times in line with our values of Excellence, Integrity and Respect.

Main responsibilities are:

Programme Management

- Create, monitor, and maintain the integrated, master programme
- Monitor progress of individual projects, identifying critical activities and reviewing forecasts and progress achieved to date to ensure accuracy of project schedules and to inform decision making
- Track, analyse, and report information appropriately to allow the project teams to manage their areas including the regular review of programmes submitted by the NEC, main contractors
- Track baselines, perform what-if analysis, and develop contingency plans

Governance

- Prepare monthly reports, including programme and risk reports, and inputs from the rest of the team
- Secretariat of the PW Board and Steering Committee for Havant Thicket Reservoir
- Secretariat of the Joint Planning and Assurance Group (JPAG) with Southern Water

To meet the high demands of this role, we are looking for a person who the following:

Skills

- Schedule management software (Primavera is essential)
- Experience of reviewing contractor NEC programmes is desirable

£55k-£60k, car allowance £4,712

Based in Havant

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Please include your CV and salary expectations.

**Apply to: Ian Limb, Head of HR, PO Box 8,
Havant, Hants PO9 1LG**

E-mail: jobs@portsmouthwater.co.uk

Website: www.portsmouthwater.co.uk



We are happy to consider flexible working arrangements. This can include alternative days / hours of work or work location. Please specify any request in your application.

Closing date: 14 JANUARY 2022

- Excellent and adaptable communications skills
- Organisation and self-management
- Good analytical skills, with the ability to review and write progress reports, minutes of meetings and decision support papers
- Excel/Powerpoint/Word/Teams,
- Risk management (monte carlo analysis is desirable)
- Experience of using ERP Systems and contract management software would be an advantage

Experience and Qualifications

- Bachelors degree in engineering
- At least 4 years of relevant industry experience
- Chartered Engineer or member of APM, PMI or similar
- Project management qualification (PRINCE2, APM, PMI)
- Hold a valid driver's licence. All applicants will be required to undertake our driver assessment