

# New Appointments and Variations (NAV) Application Form

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## Application Process Information

This form should be used for requesting a clean water bulk supply for New Appointments and Variations (NAVs).

Please email the completed form to **NAVandSLPenquiries@portsmouthwater.co.uk**

Please include a site layout drawing in 'dwg' and 'pdf' format. The scale should be 1:200 and 1:500 and should clearly show:

- The site boundary
- The proposed point(s) of connection for the bulk supply (if desired somewhere specific)

Upon receipt of your application, we will review your application for completeness and email to acknowledge completeness, and include an invoice for your enquiry, within 5 days.

Upon receipt of payment for your enquiry we will provide a site status letter confirming if the site is served or unserved within 21 days and provide a bulk supply offer letter within 28 days.

Should you wish to proceed after the site status letter and bulk supply offer letter have been received, you will need to request a Bulk Supply Agreement from us by email to **sam.dawson@portsmouthwater.co.uk**. Once payment for the bulk connection has been received, we shall arrange a pre-start meeting with our Contracts Supervisor and during the pre-start dates for the bulk connection will be discussed. We aim to complete bulk connections within 90 days of receipt of payment, however this is subject to Traffic Management requirements.

## Section A

# Contact Details

Name of key contact	
Company name	
Company address and postcode	
Landline telephone number	
Mobile telephone number	
Email address	

## Section B

# Site Details

Site address and postcode	
Grid reference	
Planning application number	
Will any bulk supply connection(s) need to go through third party land? (yes/no)	
<b><i>If 'yes' please provide the following details:</i></b>	
Land owner name	
Address and postcode	
Landline telephone number	
Mobile telephone number	
Email address	
Please confirm if you are aware of any contamination, conservation or archaeological issues relating to this site and provide details along with a soil report.	
Are you aware of any existing supplies on site? (yes/no)	
<b><i>If 'yes' please provide the following details:</i></b>	
Metered or unmetered?	
If metered, the meter serial number, reading and meter location?	
What will the existing supply be used for?	

## Section C

# Site Information

Total number of supply points to be connected on site															
Total number of domestic properties															
Total number of commercial properties															
Anticipated daily water demand for the site (m <sup>3</sup> /day)															
Anticipated yearly water demand for the site (m <sup>3</sup> /year)															
Size of the on-site mains and the total meterage for each on-site mains size	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><i>Diameter</i></th> <th style="text-align: left; border-bottom: 1px solid black;"><i>Meterage</i></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> 63mm</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> 90mm</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> 125mm</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> 180mm</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> 250mm</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Other (<i>state below with meterage</i>)</td> <td>_____</td> </tr> </tbody> </table>	<i>Diameter</i>	<i>Meterage</i>	<input type="checkbox"/> 63mm	_____	<input type="checkbox"/> 90mm	_____	<input type="checkbox"/> 125mm	_____	<input type="checkbox"/> 180mm	_____	<input type="checkbox"/> 250mm	_____	<input type="checkbox"/> Other ( <i>state below with meterage</i> )	_____
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<input type="checkbox"/> Other ( <i>state below with meterage</i> )	_____														
Desired date for the bulk supply to be connected															
Expected start date for installation of on-site mains															
Expected completion date for installation of on-site mains															

**Please provide detail on the build-out programme for the development in the table below:**

<b>RESIDENTIAL TOTAL</b>	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
Plots										
Cumulative Plots										
<b>COMMERCIAL TOTAL</b>	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
Plots										
Cumulative Plots										



## Section D

# Declaration

I confirm that the information in this form is complete and correct to the best of my knowledge and I agree to the NAV terms and conditions.

Your name	
Your role within your organisation	
Date	