



Infrastructure Contracts Supervisor

We are looking to appoint a Contracts Supervisor within the Infrastructure team to assist in the delivery of mains renewals, new mains, network reinforcement and mains diversion projects.

You will be a self-motivated team player with the ability to prioritise tasks and organise your workload in order to meet demanding targets and service level agreements. Reporting to the Senior Contracts Engineer, the role covers audit, construction supervision and stakeholder liaison. A key part of the role involves checking the valuation of works submitted by our infrastructure framework partner against works completed on site.

This is a challenging role and you will be required to develop and manage effective and collaborative relationships with the Cappagh team, external stakeholders and other departments within the business whilst demonstrating a pro-active approach to health and safety in line with our core values of excellence, respect and integrity.

Key responsibilities include but are not limited to

- Complete daily site audits for quality and safety compliance and upload data electronically
- Check monthly payment application against works completed on site and agree for approval
- Meet Local Highways teams to assess and plan project impact on network and agree road space
- Investigate customer complaints and respond directly to customers
- Regularly meet developers' representatives on site to resolve queries and capture progress
- Work with our Water Quality and testing contract partners to arrange pressure test, flush, chlorination and discharge
- Respond to Fire service requests for designs and as-built queries on network
- Undertake non-complex shuts on the network (once trained) and undertake turbidity checks to ensure our works have no detrimental impact on Water Quality
- Walk completed projects and raise defects prior to commissioning and hand-over
- Complete Project closure and completion certificates electronically
- Raise stores requisitions on IFS from request fittings
- Instigate 'value engineering' design changes for approval
- Provide support across all planned works functions in a multidisciplinary team to support and promote customer service performance targets

Personal Specification

- Good written, verbal and IT skills (IFS)
- Passionate about delivering excellent customer service
- Knowledge of arrangements relating to pipework and fittings
- NRSWA accreditation to supervisor level

For an informal discussion please contact Andy Arnold, Senior Contracts Engineer on 07730 718738.

£32,496 to £35,961 (Grade 6)

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If applying externally please include your CV and salary expectations.

Apply to: Ian Limb, Head of HR, PO Box 8, Havant, Hants PO9 1LG

E-mail: jobs@portsmouthwater.co.uk

Website: www.portsmouthwater.co.uk



We are happy to consider flexible working arrangements. This can include alternative days / hours of work or work location. Please specify any request in your application.

Closing date: 27 JULY 2022