



New Mains Requisition Application Form

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Application Process Information

This form should be used for requesting a water main supply for a new development site. Please email the completed form to **new.developments@portsmouthwater.co.uk**.

Please include a site layout drawing in 'dwg' and 'pdf' format. The scale should be 1:250 or 1:500 and should clearly show:

- The site boundary
- The proposed point(s) of connection for the bulk supply (if desired somewhere specific)

Please include a ground investigation report containing soil contamination testing results in accordance with the Water UK Design & Construction Guidance. Also, please provide the build programme to show the number of connections being completed over time.

Upon receipt of your application, we will review your application for completeness and email to acknowledge completeness, and include an invoice for your enquiry, within 5 days.

Upon receipt of payment for your enquiry we will issue our mains design drawings(s), easement drawing(s) and terms offer letter within 28 days. This terms offer will then be valid for 3 months from the date of issue.

Should you wish to proceed after the terms offer letter has been received, you will need to return the relevant forms attached to the terms letter and return them by email to **new.developments@portsmouthwater.co.uk**. Once the payment for mainlaying costs has been received, we shall arrange a pre-start meeting with our Contracts Supervisor.

Section A

Contact Details

Name of key contact	
Company name	
Company address and postcode	
Landline telephone number	
Mobile telephone number	
Email address	

Section B

Site Details

Site address and postcode	
Grid reference	
Planning application number	
Will any offsite main(s) need to go through third party land? (yes/no)	
<i>If 'yes' please provide the following details:</i>	
Land owner name	
Address and postcode	
Landline telephone number	
Mobile telephone number	
Email address	
Please confirm if you are aware of any contamination, conservation or archaeological issues relating to this site and provide details along with a soil report.	
Are you aware of any existing supplies on site? (yes/no)	
<i>If 'yes' please provide the following details:</i>	
Metered or unmetered?	
If metered, the meter serial number, reading and meter location?	
What will the existing supply be used for?	

Section C

Site Information

Total number of properties to be connected on site	
Total number of domestic properties	
Total number of commercial properties	
Anticipated daily water demand for the site (m ³ /day)	
Expected start date for installation of on-site mains	

Section D

Declaration

I confirm that the information in this form is complete and correct to the best of my knowledge and I agree to the Mains Requisition Terms and Conditions.

Your name	
Your role within your organisation	
Date	