



# GIS Technicians

We are looking to appoint 2 x permanent team members to work within the Investments team. You will be delivering a high level of customer service to internal departments, developers and contractors. Based in the GIS team, this is a development role and would be suite someone who is looking to develop or further their career in the water industry. The key responsibilities for this job when fully trained will be:

- Visiting Construction Sites to survey the location of new and renewed water mains and produce 'as laid drawings' from the surveys.
- Interpret and capture information, attribute and compile digital data to defined specifications, ensuring drawings are appropriate, checked and meet the excepted levels of technical quality.
- Day to day administration, update and maintenance of geo-databases and other asset systems, investigation and resolution of issues, liaising, with internal stakeholders when required.
- Maintain the integrity of the Geographic Information Systems, managing the data, supply and distribution of all information in support of Portsmouth Waters needs and objectives.
- The manipulation and update of network records and asset databases, using Geographic Information Systems and other corporate systems.
- Maintenance, update and distribution of external special datasets, to include the development of automated processes supporting data update and water treatment / distribution operations.
- Investigation of datasets to recommend changes to improve data quality.
- Carrying out quality checks, ensuring attributes are completed and correct documentation is provided.
- Updating datasets, following business processes and procedures.
- Continuous improvement of the delivery support process.
- Support design team and production of multi-utility design plans for internal and external stakeholders.
- Preparing data for project teams from initial stages through to completion, liaising with project teams and third parties to resolve issues.

## Personal Specification:

- Self-motivated with the ability to work efficiently, accurately and methodically along with a good attention to detail.
- Good communication, verbal, written and numerate skills.
- A proactive approach to Health and Safety.

**Salary: £22,920 (Grade 3, Step 1)**

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**If applying externally please include your CV and salary expectations.**

**Apply to: Ian Limb, Head of HR, PO Box 8, Havant, Hants PO9 1LG**

**E-mail: [jobs@portsmouthwater.co.uk](mailto:jobs@portsmouthwater.co.uk)**

**Website: [www.portsmouthwater.co.uk](http://www.portsmouthwater.co.uk)**



We are happy to consider flexible working arrangements. This can include alternative days / hours of work or work location. Please specify any request in your application.

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**Closing date: 30 NOVEMBER 2022**



- Passionate about career development within the water industry and delivering excellent customer service
- A driving licence would be desirable

**Development:**

- Willing to develop skills in the areas of GIS and/or AutoCAD along with Microsoft Office, Excel, Word and the operation of specialist databases

**Company benefits:**

- Company pension scheme
- 24-28 days annual leave
- Professional support and development