

# HAVANT THICKET RESERVOIR PROJECT ACCOUNTANT

**We're making a difference: Together, we can ensure that there is enough water for everyone, now and in the future.**

We are recruiting for a Project Accountant to join our growing team at Havant Thicket Reservoir. The purpose of this role is to support the Finance and PMO Manager and assist the Havant Thicket project including DP and AWA in delivering successful outcomes for the HTR project.

Your role will include communicating with stakeholders regarding project objectives and supporting the coordination and management, researching information as required and performing administrative tasks such as progress chasing, scheduling meetings, taking meeting notes and preparing management reports and project management of annual budget / resource planning, payments of Invoices and forecasts.

## Key Responsibilities

- Develop and maintain robust financial controls for the project
- Ensure that financial controls are adequate, adhered to and are periodically reviewed
- Develop and maintain the project budget, spend and forecasting for the project through to completion
- Ensuring that supplier costs are reflected accurately in the monthly management accounts
- Liaise closely with the project team to prepare programme costs for reporting
- Produce the project's monthly accounts and generate monthly reports for the investors, Southern Water and Portsmouth Water
- Provide ad hoc decision support reports as required, for example to aid dispute resolution or evaluate impact of change



**320,000**

Properties supplied  
with water



**170 Million**

Litres of drinking  
water per day



**21**

Natural water  
sources

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**£55,558 - £66,377**

**GRADE 10-11**

**+ non-contractual bonus related to company performance of up to 6% of basic salary**

## Hours:

Full-time | Permanent

## Holiday:

27 days increasing to 31 days, plus bank holidays

## Pension:

A generous pension scheme in which Portsmouth Water will contribute up to 15%

## Life assurance:

The life assurance scheme provides a death in service lump sum benefit of 4 times pensionable salary

**CLOSING DATE: 27 OCTOBER 2023**

- Support regulatory reporting and engagement with Ofwat at price reviews
- Manage the spend control processes, ensuring that invoices are paid to contractors and raised to Southern Water in accordance with contractual commitments and with appropriate cashflow reporting
- Support the year-end financial reporting procedures
- Support in producing the monthly Steerco and JPAG reports together with any additional papers
- Support in producing the Finance Sub Group.

### Skills and Competencies

- Strong communication and interpersonal skills
- Good analytical skills with the ability to review cost consultant and project managers reports in order to generate meaningful financial reports and provide decision support
- Appreciation of accounting regulations, management of capital allowances and tax
- Excellent Excel skills. Proficient in the use of Powerpoint, Word and Teams

### Qualifications & Experience

- Bachelors degree in mathematics, accounting or a related field of study
- More than 5 years of experience of project accounting for large or complex construction programmes
- Professionally qualified or qualified by experience
- Experience of using Contract Management and ERP software would be an advantage
- Ideally, the successful candidate will have a recognised supervisory qualification or be able to give a commitment to obtain such a qualification

### What can Portsmouth Water offer you?



Pension Scheme



Flexible Working Opportunities



Professional Development



Employee Assistance Program



Life Assurance



Annual Salary Review



Holiday Entitlement

**Excellence in water. Always.**

Committed to a sustainable future together



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## Apply Today

If you have the skills and experience to excel as our Havant Thicket Reservoir Project Accountant, apply today at [jobs@portsmouthwater.co.uk](mailto:jobs@portsmouthwater.co.uk)

We recognise people want to work in a variety of different ways, this means we are happy to consider flexible working arrangements. Please talk to us at the interview about the flexibility you may want.

We support equality, diversity and inclusion and encourage applications from all sections of society. The Company has a responsibility to ensure that all employees are eligible to work and live in the UK.

Due to the high volume of applications received we are unable to respond to unsuccessful candidates. If your application is of interest to us, we will normally contact you within 2 weeks of receiving your application.

**Apply Now**